

المركزالوطني للتقويم والاعتماد الأكاديمي

**National Center for Academic Accreditation and Evaluation**

### ATTACHMENT 5.

**Kingdom of SaudiArabia**

**The National Commission for Academic Accreditation& Assessment**

**T6. COURSE SPECIFICATIONS**

**(CS) 1439-40**

**Course Code: 143 ENG-2**

**Course Title : Grammar**

**Program : Preparatory Year**

**Credits : 2**

**Contact Hours: 4**

**Course Specifications**

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| Institution: Najran University | Date: **9/9/2018** |
| College/Department : English Department | |

**A. Course Identification and General Information**

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| 1. Course title and code: 143-Eng-2 Grammar |
| 2. Credit hours: 2 |
| 3. Program(s) in which the course is offered.  (If general elective available in many programs indicate this rather than list programs) |
| 4. Name of faculty member responsible for the course : Course Team |
| 5. Level/year at which this course is offered: Level 1 |
| 6. Pre-requisites for this course (if any): None |
| 7. Co-requisites for this course (if any): None |
| 8. Location if not on main campus: NA |
| 9. Mode of Instruction (mark all that apply):  a. traditional classroom What percentage?  90%  √  b. blended (traditional and online) What percentage?  10%  √  c. e-learning What percentage?  d. correspondence What percentage?  f. other What percentage?  Comments: |

**B Objectives**

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| 1. What is the main purpose for this course?  The main aim of the course is to develop students’ knowledge and using of grammatical structures (forms /rules). |

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| 2. Briefly describe any plans for developing and improving the course that are being implemented. (e.g. increased use of IT or web based reference material, changes in content as a result of new research in the field)  - Free reading to support some topics  - Enriching the course with E-learning materials |

**C. Course Description** (Note: General description in the form used in Bulletin or handbook)

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| Course Description:  The course includes many different grammatical structures that can be used inside and outside the class. There are ten chapters focusing on syntax. The course presents the topic in a gradual order; starting with simple and basic rules of English grammar to constructing accurate complex sentences. The course follows an inductive method which gives scope for learners to pick up the grammar rules by themselves and enhance self-learning. |

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| 1. Topics to be Covered | | | | | | | | | |
| List of Topics | | | | | | No. of  Weeks | | Contact hours | |
| Chapter 1  Part 1: The Verb *Be*  Part 2: The Simple Present  Part 3: Personal Pronouns, Possessive Adjectives and Pronouns | | | | | | 1 | | 4 | |
| Chapter 2:  Part 2: Questions with *Whose*: Possessive Nouns  Part 3: The Present Continuous Tense  Part 4: Modal Verbs | | | | | | 2 | | 8 | |
| Chapter 3 :  Part 1: Nouns and Expressions of Quantity  Part 2: Comparisons | | | | | | 1 | | 4 | |
| Chapter 4 :  Part 1: Future Verb Forms: B. Simple Future  Part 2: Phrasal Verbs  Part 3: Prepositions of Place and Time  Part 4: Articles: ***a, an, the*** | | | | | | 2 | | 8 | |
| Chapter 5 :  Part 1: The Simple Past Tense(1)  Part 2: The Simple Past Tense(2)  Part 3 : Connecting Words | | | | | | 1 | | 4 | |
| Chapter 6 :  Part 1: The Present Perfect Tense  Part 2: Superlatives | | | | | | 1 | | 4 | |
| Chapter 7 :  Part 2: Reflexive Pronouns; Tag Questions  Part 3: Relative Clauses | | | | | | 2 | | 8 | |
| Chapter 8 :  Part 1: The Past Continuous Tense; the Simple  Past vs. the Past Continuous Tense | | | | | | 1 | | 4 | |
| Chapter 9 :  Part 1:The Present Perfect Tense(2)  Part 2: The Present Perfect Continuous Tense;  the Present Perfect Continuous vs. the Present Perfect Tense | | | | | | 2 | | 8 | |
| Chapter 10 :  Part 1**:** Gerunds and Infinitives as Subjects  Part 2: Gerunds and Prepositions | | | | | | 1 | | 4 | |
| 2. Course components (total contact hours and credits per semester): | | | | | | | | | |
|  | | Lecture | Tutorial | Laboratory/  Studio | Practical | | Other: | | Total |
| Contact  Hours | Planed | 56 |  |  |  | |  | | 56 |
| Actual |  |  |  |  | |  | |  |
| Credit | Planed | 2 |  |  |  | |  | | 2 |
| Actual |  |  |  |  | |  | |  |

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| 3. Additional private study/learning hours expected for students per week.  10 |

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| 4. Course Learning Outcomes in NQF Domains of Learning and Alignment with Assessment Methods and Teaching Strategy | | | |
| **On the table below are the five NQF Learning Domains, numbered in the left column.**  **First**, insert the suitable and measurable course learning outcomes required in the appropriate learning domains (see suggestions below the table). **Second**, insert supporting teaching strategies that fit and align with the assessment methods and intended learning outcomes. **Third**, insert appropriate assessment methods that accurately measure and evaluate the learning outcome. Each course learning outcomes, assessment method, and teaching strategy ought to reasonably fit and flow together as an integrated learning and teaching process. (Courses are not required to include learning outcomes from each domain.) | | | |
| **Code**  **#** | **NQF Learning Domains**  **And Course Learning Outcomes** | **Course Teaching**  **Strategies** | **Course Assessment**  **Methods** |
| **1.0** | **Knowledge** | | |
| 1.1 | Recognize grammatical items like articles, nouns, adjectives, adverbs , qualifiers and conjunctions in correct positions. | Lectures, tutorials, verbal drills, and homework assignments. | First Midterm, Second Midterm, Final exam. |
| 1.2 | Define the constituent parts of sentence | Lectures, tutorials, verbal drills, and homework assignments, groups. | First Midterm, Second Midterm, Final exam, and quizzes. |
| **2.0** | **Cognitive Skills** | | |
| 2.1 | - Compose correct sentences; in a particular linguistic context. | Methodical explanation of lecture topics and interactive discussions and practice covering all supplementary materials, in addition to exercises from the text. Learner centered atmosphere will be maintained in the class. | First Midterm, Second Midterm, Final exam. |
| 2.2 | Write the correct forms of verbs, phrases, clauses, gerunds, infinitive in a sentence. | Methodical explanation of lecture topics and interactive discussions and practice covering all supplementary materials, in addition to exercises from the text. Learner centered atmosphere will be maintained in the class. | First Midterm, Second Midterm, Final exam. |
| 2.3 | Form question, affirmative, and negative sentences using different tenses. | Lectures, tutorials, verbal drills, and homework assignments, groups. | First Midterm, Second Midterm, Final exam, and quizzes. |
| 2.4 | - Order the words to construct meaningful sentences. | Lectures, tutorials, verbal drills, and homework assignments, groups. | First Midterm, Second Midterm, Final exam, and quizzes. |
| **3.0** | **Interpersonal Skills & Responsibility** | | |
| 3.1 | N/ A |  |  |
| 3.2 |  |  |  |
| **4.0** | **Communication, Information Technology, Numerical** | | |
| 4.1 | Demonstrate ability in using grammar in different communicative contexts. | Lectures, tutorials, verbal drills, and homework assignments, groups. | First Midterm, Second Midterm, Final exam, and quizzes. |
| 4.2 |  |  |  |
| **5.0** | **Psychomotor** | | |
| 5.1 | N/ A |  |  |
| 5.2 |  |  |  |

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| 5. Schedule of Assessment Tasks for Students During the Semester | | | |
|  | Assessment task (i.e., essay, test, quizzes, group project, examination, speech, oral presentation, etc.) | Week Due | Proportion of Total Assessment |
| 1 | **First Mid-term exam** | 6 | 25 marks |
| 2 | **Second Mid-term exam** | 11 | **25 marks** |
| 3 | **Final exam** | 16 | 50 marks |
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**D. Student Academic Counseling and Support**

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| 1. Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice. (include amount of time teaching staff are expected to be available each week)   * 10 office hours per week |

**E. Learning Resources**

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| 1. List Required Textbooks  * Interactions-1: Grammar : by Elaine Kirn and Pamela Hartmann |
| 2. List Essential References Materials (Journals, Reports, etc.)  <http://www.paradigmdev.eu/mosiac_fog/index.html> |
| 3. List Electronic Materials, Web Sites, Facebook, Twitter, etc.  <http://highered.mheducation.com/sites/0072330155/student_view0/index.html> |
| 4. Other learning material such as computer-based programs/CD, professional standards or regulations and software.  <https://www.youtube.com/user/mohamedesl?feature=watch> |

**F. Facilities Required**

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| Indicate requirements for the course including size of classrooms and laboratories (i.e. number of seats in classrooms and laboratories, extent of computer access,etc.) |
| 1. Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)  - Lecture rooms equipped with projectors |
| 2. Technology resources (AV, data show, Smart Board, software, etc.)  - Computer labs with Internet facilities |
| 3. Other resources (specify, e.g. if specific laboratory equipment is required, list requirements or attach list)  - Blackboard System |

**G. Course Evaluation and Improvement Processes**

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| 1. Strategies for Obtaining Student Feedback on Effectiveness of Teaching   * Edugate Evaluation |
| 2. Other Strategies for Evaluation of Teaching by the Instructor or by the Department  - Peer observation |
| 3. Processes for Improvement of Teaching   * Reports * Feedback * Peer observation * Workshops |
| 4. Processes for Verifying Standards of Student Achievement (e.g. check marking by an independent member teaching staff of a sample of student work, periodic exchange and remarking of tests or a sample of assignments with staff at another institution)   * Marking * Re-checking * Filtering   Students' feedback |
| 5. Describe the planning arrangements for periodically reviewing course effectiveness and planning for improvement.  The department intends to compare students' performance against those of department of English, Arts and science.  Internal and external review process. |

Name of Course Instructor: Dr Khaled Nasir

Signature: Date Specification Completed:**9/9/2018**

Program Coordinator: Dr. Mohammad Nazim

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Received:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_